
QC Co-Lab Board Meeting Minutes

2021-09-12

Meeting called to order at 2:11

Attendees: Erika Schmidt, Shari Telman, Robert Fitzgerald, Gregory Curtis, Dakota Watson, Ryan Weekly, Ben Ziegler, Leonard Metallo

Approval of Agenda:

- Erika votes to approve Shari seconded.

Approval of Minutes from Previous Meeting

- Erika votes to approve minutes, Ben seconded.

Reports:

Board Members -

- **President's Report:**
 - Nerdfest went well. The dice tower held up perfectly and people had fun using it.
 - All of the QC Colab cards got handed out. Might need to order more to get printed.
- **Vice President's Report:**
 - Boiler has passed inspection. Next year we will have to pull the drain plugs so the inside of the boiler can be inspected. With the change of ownership and insurance we will need to put the college's inspector in contact with Bill.
 - Fall cleanup day needs to get scheduled for the outside of the building.
- **Treasurer's Report:**
 - During the last 30 days we had 51 monthly payment and 16 room payments and 14 yearly payments
 - \$22,486.44 In the bank
- **Secretary's Report:**
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- **Outreach and Education Report:**

- See attached Event Proposal & Breakdown
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- **Officers Reports:**
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- **Media's Report:**
- **Maintenance Report:**
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Agenda

Old Business

- Open projects:
 - 3 paint booths:
 - On hold, pending new business
 - Shari is going to send the email that was previously drafted by Erika. No contacts have been received from Jordan about the booth since his original outreach.
 - No update as of 8/8/21
 - Vote to send the 2 smaller paint booths and the dip tanks to get discarded in the easiest way possible. Erika proposes, Shari Seconds.
 - Unanimous vote
 - Plasma CNC - Requested power supply received (not yet installed)
 - The power supply is in, however still might not be installed.
 - On hold until further notice
 - Stained glass studio - Greg will purchase ballast bypass bulbs
 - Still not purchased. Greg will look into sourcing them in Davenport
 - On hold until further notice
 - Audio studio - progressing slowly. Installing insulation, looking into mics
 - We picked up a solid core door and the wall is now insulated
 - On hold until further notice
 - Chemical treatment: first quote available. (pending, Ben)
 - Roughly will cost about \$150 a month from ChemSearch.
 - Waiting for feedback from Bill

- Need to file tax paperwork for the QC Co-Lab
 - Ben contacted the attorney on whether we would be able to file property taxes as a non-profit. This is not a possibility with the current structure of the Bill own the building as a for profit
 - Ben thinks he filed the 999N for our business taxes

New Business

- Grant application
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- Letter to members/mission, vision, values.
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- Cleaning basement
 - Erika moves to allocate up to \$500 to make the middle side door an access point to the building.
 - 5 for 1 against 1 abstaining
 - Moving front area to other areas/ member offices/ moving main entrance
 - 3D printing moves to Electronics room, Electronics room gets got
 - Vinyl cutters to vinyl room
 - Room across from elevator, VR/Conference room
 - Main conference Big room
 - Middle side door becomes main entrance
 - Front side door would be a secondary access
- General future plan of action
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ADDITIONAL COMMENTS OR COMPLAINTS:

Ryan moves to adjourn.