
QC Co-Lab Board Meeting Minutes

2021-05-09

Attendees:

Shari, Erika, Ben, Bob F
, Greg, Ray Bengel, Bob Hartung

Approval of Agenda:

Erika m, Bob F 2nd. 4 for, 0 opposed, 3 abstentions

Approval of Minutes from Previous Meeting

Bob moved to approve, Ben seconded. Four in favor, none opposed, 3 abstentions

Reports:

Board Members -

- **President's Report:**
 - No report - all items in new business
- **Vice President's Report:**
 - One quote is in from Chemsearch for boiler chemicals for \$1800 annually. A pump installed would be \$600. Boiler valve parts are ordered to address the other inspection issue. 1st quote for roof recovering at \$42k. Dice tower development meeting starts Tuesday at 6pm.
- **Treasurer's Report:**
 - Bank Balance \$21,243.65
 - Memberships paid 74 memberships, approximately 87 people
 - 22 people renting 25 offices
 - Offices Rented: 25
 - Offices available: 120
- **Secretary's Report:**
 - None
- **Outreach and Education Report:**
- **Officers Reports:** Greg Curtis updating 3D printer software
- **Media's Report:**

Agenda

Old Business

- \$800 for Slab roller for clay studio.
 - This has been ordered on the 15th but it has a 6 to 8 week lead time so we don't know exactly when that will come in. - Due by end of May
- Open projects:
 - 3 paint booths:
 - On hold, pending new business
 - Plasma CNC - Rob needs to order a 5V power supply, per Ray
 - Stained glass studio - Greg brought up need for ballast bypass bulbs
 - Audio studio - progressing slowly. Erika is looking for a solid door.
 - Hydro dip tank - on hold pending new business
 - Internet - no update, talk to Ryan
- \$200 to purchase a 375lbs 8ft step ladder from Menards. No update.
- General plant services for \$765 to move/replace the stop valve to continue to maintain the certification. In process and parts
 - Chemical treatment: first quote available.
- Allocating a portion of the basement art space to hold a green screen.
 - Michael Cook is willing to loan out his portable green screen.
- Josh Ray wants to park his trailer on the lot while he is actively working on it. Leave on agenda until **July 30th Board must revisit to determine if the trailer should continue to be stored in the parking lot. Not yet on-site.**
- Discuss repairs to leaky spots of roof - one quote in so far for complete re-coat.
- Discuss purchase of lockers or cabinets, and potential number and costs. What does that rental for those lockers look like or should they just be something that is included for all members.
 - Two options, a small space for every member to store items they bring into the lab. The lab owned the cabinets that could go up and down the halls that could be rented out per square footage.
- Schedule a cleanup day for May 15th and the 16th. Food will be provided.
 - Ben is creating a list of tasks.
- **Lex Cut 3 cutting head upgrade for the planer - no update**
- Need to file tax paperwork
 - Ben, Shari, Erika will look into filing our taxes.
- Do we want to set funds aside for conference room setup.(Mic, speaker, webcam)

- Ryan will look into costs and products for the next meeting so we can make an informed decision.

New Business

- Boiler inspection. Ben to follow up with Dan Fender at EICC.
- Accounting for the equipment donation from Jordan Mckinney. Erika to draft email.
- Purchase Lightburn (\$80) for red laser. Bob moved, Erika seconded. 4 for, none against, 3 abstentions
 - Greg to look into a compatible controller for gray laser cutter.
- Parking discussion - towed vehicles. Erika moves to establish a policy on parking, Bob 2nded. 4 in favor, 0 against, 3 abstentions: Current members may leave up to (1) wheeled vehicle (with or without attached trailer) in the south parking lot. The vehicle must have current registration. The vehicle must be an active project at Co-lab. Notify board of vehicle owner contact information. Vehicles may not stay more than 14 days without permission from the board. First come, first serve. Store at your own risk. QC Co-Lab is not responsible for damage to vehicles. Policy to come into force June 1, 2021
 - Ray requests to park a truck per previous policy.
 - Unknown box van will be grandfathered in while investigated.
- Erika moved, Shari 2nded, to adjourn the meeting at 5:07pm.

ADDITIONAL COMMENTS OR COMPLAINTS: