



QC Co-Lab Board Meeting Minutes

2020-10-11

Attendees

Ben

Shari

Ryan

Brian

Theresa

Bob

Erika

Jason

Reports

Board Members -

- **President's Report: Digital Signage, 3D printing running well, Red laser needs some leveling I am trying to get that done.**
- **Vice President's Report: Bringing in some supplies for the art studio in the basement.**
- **Treasurer's Report:**
 - **65 Memberships**
 - **74 Total Members**
 - **20 Offices rented**
 - **\$19,144.75 current in the bank with \$294.78 pending**
- **Secretary's Report: Working with the college on the boiler inspection. The Boiler is listed on the college's insurance. Sidewalk looks like it is going to be something we have to fix.**
- **Outreach and Education Report: Nothing**
- **Officers Reports: Bob is looking for a budget for the snowblower repair.**
- **Media's Report: Nothing**

Agenda

Last Meeting Follow-up (Old business)

- Paint Booth placement and buildout.
 - Awaiting fix to sump pumps to assemble in the elevator. (July 2020)
- Discussed and voted on allocating \$800 in funds for the white laser maintenance.
 - parts are here
 - Work yet to be done
- Plasma cutting table
 - status update on parts ordered last month and progress
 - Awaiting one final part, construction continues
- Access system cutover
 - no update
- Dumpster changes
 - Ben needs to re-send paperwork for locking
 - Ben found the paperwork and is working on getting it sent out.
- Pest Control
 - Service starts Sept 23. Service went well and was painless.
 - Service will continue every 4th wednesday of the month at 1:00PM. Ryan Will get this added to the Co-Lab general calendar for everyone to be able to see.
- Server Room Cooling
 - Fans located, but not grates.
 - Door was donated by Erika. Ryan is going to get the whole cut in it for the fans and get it mounted.
- Sewer line gate valves
 - No update. Ray was looking into a quote but was not at the board meeting.
- Basement Art Space
 - Brian is planning on using the sink that is already located in the basement. Ben is going to look into the fittings that are needed.
 - Brian found some drafting desks and easels that he is going to donate to the lab for this space.
- Tool Ambassador program
 - read and discuss. Flesh out budget and consumable items for next month.
 - What does the single point of contact look like?
 - Ryan is going to type up the changes for next meeting
- Colabulance
 - deadline extended
 - Ben is looking into two potential buyers.
- Possible switch from Central Scott to MetroNet - Ryan to contact both in re contract

- They had the wrong address in their system. This won't happen until sometime in November.
- Set up an emergency contact tree
 - Got numbers from board members and got the calling tree setup.
- Allocation of \$250 for studio recording booth - Erika moved to table until next month. Unanimous
 - Tabled for next month

New Business

- Caleb Welte to clear snow this winter for \$75 a session
 - Bob moved and Ben seconded. All in favor 7 for 0 against
- Bob moves to adopt the definitions as listed and add them under the Policies section of the website.
 - Bob moved Ben seconded. All in favor 6 for 0 against and 1
- Bob moves to adjourn at 3:39 Erika Seconded.