



QC Co-Lab Board Meeting Minutes

2020-09-13

Attendees

Ryan Weekly, Erika Schmidt, Robert Fitzgerald, Greg Curtis, Brian Schultz, Theresa Schultz, Sheri Telman, Jason Root, Ben Ziegler

Reports

Board Members -

- **President's Report:** Donated Prusa 3D printer has arrived with enclosure, 3S upgrade, UPS, 20 rolls of filament, and multi-material kit. May need another wall for enclosure and Raspberry Pi for control. Passed gas and fire inspection. Good press from somewhere unknown has resulted in 15 tours and 4 memberships. General repairs in woodshop, including switching to loaned Delta dust collector, X-Carve updated. Bandsaw belt needs replacement, shipping next week.
- **Vice President's Report:** Going to use the 3-station sink in the art room downstairs.
- **Treasurer's Report:** 69 paid memberships, Bank balance of \$19,071.98. Need to deal with the title on Co-Labulance when selling (had to bring trailer registration up to date for \$75 when it sold for \$250)
- **Secretary's Report:**
 - Happy 10th anniversary to QC Co-lab this past Thursday (9/10). Our boiler needs an inspection, working on this with the college, as insurance and the state have to be involved. Pump seal is bad and needs to be replaced. The city will not work on the sidewalk unless we show them an open pipe - need to quote excavation. Some other building concerns - exterior lights and cameras, signage, exit lights, air conditioning, parking lot maintenance. Would like to explore options with the college and others, potential to re-quote maintenance. Gauging interest in a strategic planning session for the board.
- **Outreach and Education Report:** none
- **Officers Reports:** Erika - Will post clarification on membership and guest policy with definitions and examples to Teams for comments. Theresa - no interest in

Co-Labulance so far, need to re-post on Marketplace. Pest control is coming September 23. Greg - metal shop band saw blade replacement on the way. Bob has a proposal to reroute sump pumps from elevator to alley.

- **Media's Report:**

Agenda

Last Meeting Follow-up (Old business)

- Paint Booth placement and buildout.
 - Awaiting fix to sump pumps to assemble in the elevator. (July 2020)
- Discussed and voted on allocating \$800 in funds for the white laser maintenance.
 - parts are here
 - Work yet to be done
- Plasma cutting table
 - status update on parts ordered last month and progress
 - Awaiting one final part, construction continues
- Access system cutover
 - no update
- Proposal to end family memberships
 - Information is on the website for a Sept 31 start, we need to send emails for refunds where needed.
 - Sign up language is ready to cut over on October 1.
- Dumpster changes
 - Ben needs to re-send paperwork for locking
- Pest Control
 - Service starts Sept 23
- Server Room Cooling
 - Fans located, but not grates.
- Sewer line gate valves
 - No update
- Basement Art Space
 - Brian to use sink
- Kitchen usage and cleanliness
 - New signage up, refrigerator cleanouts happening. Food fund ahead again.
- UPS unit for server room
 - Funds allocated, Greg scheduled to pick up in August
 - Greg has installed and servers running with camera system, more cameras to go up
- Tool Ambassador program
 - read and discuss. Flesh out budget and consumable items for next month.

- Air Conditioner Maintenance -
 - billed \$860.59 for diagnostics. Discuss options
- Colabulance
 - deadline extended

New Business

- Discussion re board termination of membership
- Possible switch from Central Scott to MetroNet - Ryan to contact both in re contract
- Set up an emergency contact tree
- Allocation of \$250 for studio recording booth - Erika moved to table until next month. Unanimous
- Ryan moved to allocate \$200 for sump pump re-routing. Bob 2nded, Unanimous approval.
- Ryan moved to allocate \$379 for a new IP edge router (Ubiquiti Dream Machine Pro). Brian 2nded. Unanimous.
- Ryan moved to allocate \$250 for digital signage in workspaces. Ben 2nded. Unanimous.
- Bob moved to adjourn the meeting at 4:17, Erika seconded. Unanimous.